

**VILLAGE OF SULLIVAN  
500 MADISON AVE  
SULLIVAN WI 53178**

**MEETING: SPECIAL MEETING OF THE VILLAGE BOARD**

**DATE & TIME: MONDAY MARCH 12, 2018 5:30 PM**

**LOCATION: SULLIVAN VILLAGE HALL BOARD ROOM  
500 MADISON AVE, SULLIVAN WI 53178**

1. **Call to Order:** (Open Meeting Law Compliance)  
This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats., in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
2. **Roll Call:**
3. **Discussion/Action on:**
  - a) Village Clerk/Treasurer and Deputy Clerk/Treasurer Hours
  - b) Village Hall Hours
  - c) Clerk/Treasurer Office Procedures
  - d) Financial Procedures for Disbursements/Payroll/Claims for Payment
  - e) Personnel Manual Ordinance Amendments
  - f) Legislative vs. Administrative Roles
  - g) Open Meeting Law Information
4. **Adjournment:**

The next regular meeting of the Village Board will be on **WEDNESDAY, APRIL 4<sup>TH</sup>**, 2018 at 7:00pm.  
Please note the day/date change, due to the Spring Election.

Barbara K. D. Goeckner MMC/WCPC  
Village Clerk/Treasurer

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Sullivan Village Hall at 593-2388 at least 2 days prior to the meeting.