

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Kernodle called the Board Meeting to order at 6:00pm on Tuesday, May 7, 2024. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Randy McHugh, Dan Gross, Sean Kevin, and Jim Cosgrove.

**Jefferson County Board/District 21 Representative**

Trustee McHugh asked Representative Kannard that if he hears of any meetings going on during the day talking about Fire/Ems to let him know so he can attend for the Volunteer side of Fire.

**Approval of April 3, 2024, Public Hearing, Special Village Board, and Village Board Minutes**

A McHugh/Gross motion carried on a voice vote to approve the April 3, 2024, minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

None.

**Sullivan Elementary School, Nicole Krause**

No report.

**Sullivan Industrial, LLC – Approval of Parking Plan for Cars and Coffee**

A Kevin/Gross motion carried on a voice vote (McHugh-nay) to approve the parking plan for Cars and Coffee with adding the twin fencing on all sides of the property. If there are any complaints the conditional use permit and parking plan will be discussed at the June meeting.

**Plan Commission**

**Discussion/Approval of Conditional Use Permit and Site Plan Review for Jeff Logemann to Construct a New Storage Building at 912B Front Street Under Zoning Code I-1 Industrial District**

A McHugh/Cosgrove motion carried on a voice vote to approve the Plan Commissions recommendation to approve Jeff Logemann's Conditional Use Permit and Site Plan Review to construct a new storage building at 912B Front Street with adding shielded lights to the outside.

**Fire Department  
Report**

Chief Flood Reported on the following:

- On Engine 62 the coolant hose was not tight and that is why there was a leak.

- The week of May 13<sup>th</sup> the fire department will be doing a joint training with Rome for Jaws and then the next week will be a car fire training.
- The Sullivan Fire Department is helping with covering Palmyra until they fill their vacant volunteer personnel spots.

### **Western Lakes Fire District**

Chief Bowen was not present.

### **Committee Reports**

#### **Sewer Commission-Construction Updates**

- Pigging went well and there were no issues of the pig getting through the pipe.
- There were 2 bearings installed in the oxidation ditches improperly. One bearing is covered by the warranty the other one is not. The Commission will be reaching out to their attorney to see what options we have for going after the company who improperly installed the bearing.
- The well pump check valve broke off and got lodged in the well pump and stopped working. That has now been fixed.

### **Town and Country Engineering, Inc**

#### **Approval of Monthly True-Up**

None.

#### **Approval of Contract A Pay Request**

None.

#### **Approval of Any Work Directives and/or Change Orders**

None.

### **Discussion/Approval of Sewer Commission Agreement to Contract for Operations Management**

The Commission is going to be contracting with a company to take over the operations of the wastewater treatment facility. The company will oversee finding employees to run the plant and perform daily operations of the plant. The Commission has decided to go this way because of how difficult it is to find good employees.

### **Public Works Department and/or Wastewater Treatment Plant Report**

Mark Flood reported the following:

- Trailer was picked up and has been in use.
- New Truck, box and lights have been ordered.
- The State finally confirmed that the 2 walls on Highway 18 are the State's responsibility to fix and maintain. The smaller wall by Ulbing's needs attention and the State has been informed.
- Mark and Heather met with Town and Country Engineering to come up with a maintenance schedule and road repair schedule.

- The wall next to the municipal parking lot is tilting and needs major repair and the engineer said it needs to be priority.
- The Department of Natural Resources came and did their 4-year recycling center inspection. We received a wavier to be able to burn brush under 5" in diameter and we had to order a sign with our DNR license number on it.

### **Discussion/Possible Approval for Ditch Cleaning**

This is tabled until next month.

### **Palmyra Street Detour**

The new house at 708 Palmyra Street need to hook into the sewer system. When this takes place, the excavators must open/dig out one lane of the road. This means that traffic will have to be detoured around the area. Semi's will have to be detoured down CI which means the County will have to do the detour signing. This should only be for one day.

### **Citizen Participation**

Corrine Pillsbury- 641 Bakertown Road- Was wondering what the fire pit regulations are for the village.

### **Other Business**

#### **Discussion/Possible Approval for Security Cameras**

Tabled until next month still waiting on quotes.

#### **Discussion/Approval to Purchase a Smart Board with ARPA Funds**

A McHugh/Gross motion carried on a voice vote to approve a 75" smart board that must be WIFI capable with a good cart to put the board on.

#### **Discussion/Approval of the Accurate Appraisal, LLC 5-year Contract**

A Gross/Cosgrove motion carried on a voice vote to approve the 5-year blend contract for an amount of \$45,000 for all 5 years.

#### **Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$249,891.21.

### **Adjourn**

A Kevin/Gross motion carried on a voice vote to adjourn at 7:35p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 5/10/2024